

Alternate Access Plan

Purpose of the Alternate Access Plan

In compliance with Section 504 of the Rehabilitation Act of 1973 and ADA as amended in 2008, the TBR shall apply THEC's identified accessibility guidelines to Informational Materials and Technology products and services that it adopts, buys, creates, uses and maintains. When informational materials and technologies do not conform to those guidelines, an alternative access plan will be developed to address the accessibility. This form is used to describe the alternate access plan.

Instructions

1. Alter the bolded areas in brackets ([]) to reflect the titles of the responsible persons for this plan.
2. The requesting department Accessibility Liaison/Accessibility Team is responsible for completing sections 1 through 3 below.
3. The requesting department will obtain the appropriate administrative approvals in section 4.
4. The appropriate administrator will either a) approve the form and return it to the requesting department for processing or b) return the form unsigned. An unsigned form indicates the plan is not approved and must be revised to meet accessibility standards.
5. The [department executive administrator] or designee is responsible for returning the approved original document along with all associated AIMT adoption/procurement documents to the department Accessibility Liaison upon signature. The liaison will provide copies to those individuals identified in section 3, number 3 (Responsible Person(s) and upload all AAP documentation to the AIMT Web Form.

Section 1. Plan Creator Information

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|----------------------------|--|--|---------------|
| Name: Staci M. Boruff | Title: Assistant Director of Nursing/ Professor of Nursing | Unit: Health Programs Division Nursing Department | Date: 1-22-24 |
| Office Phone: 423-585-6821 | Office Location: Tech 156 | Postal: Tech Ed Building Morristown | |

Section 2. Description of the Affected Informational Material and Technology Purchase

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|-------------------------|--|
| Affected product is an: | Online product |
| Product Name: | Evolve, HESI by Elsevier |
| Product Description: | Online testing, quizzing and case studies |
| Product Purpose: | Products used to prepare for nursing exams, to take national nursing exams, and to complete class assignments. |

Section 3. How will "Alternate Access" (AA) be provided?

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| <p>1. Description of the issue: Summarize what part of the informational material/technology has an accessibility issue and is not accessible per A11T guidelines.</p> | <p>There is pre-recorded audio-only content in the exams that does not have any alternatives. There is pre-recorded audio in the exams, and they do not have any captions. There is pre-recorded synchronized media in the exams and they do not have any provided alternatives. There are pre-recorded videos in the exams and they are not given an audio description.</p> |
| <p>2. Persons or groups affected: List the person(s) or groups who may/will be affected by this issue, including the total number of affected persons. (general public, visitors, students only, employees, etc.).</p> | <p>Students with hearing challenges.</p> |
| <p>3. Responsible person(s): List the name(s) and titles of the employee(s) who will be responsible for implementing equally effective alternate access for the specified accessibility issue as described in Number 1.</p> | <p>As we provide our nursing courses on at least two different campuses simultaneously, a faculty member teaching within the course or a proctor would need to implement this alternate plan.</p> |
| <p>4. How will AA be provided: Describe in detail how the responsible unit(s)/person(s) equally effective alternate access will be communicated and what will be provided. Attach a separate sheet – see AAP attachment below and the Accessibility Conformance and Remediation Form.</p> | <p>Clients may order exams without any AV items by request</p> |
| <p>5. AA Resources Required: List any resources required (including training, equipment, additional staff, etc.) to provide alternate access for the known issue.</p> | <p>Alternative exams</p> |
| <p>6. Repair Information: Include the following information in this section: a. Provide a brief description or any relevant information regarding repair of the issue by the vendor or Third Party Service Provider, as well as the completion date. Attach applicable documentation and the Accessibility Conformance and Remediation Form.</p> | <p>Elsevier is currently discussing how to address accessibility for audio-visual items in HESI exams. Given the technical constraints of the systems and the complexity that introduces, it will take some time to come to a permanent solution.</p> |

7. Timeline for Unforeseen events:

A timeline to plan create, implement, and follow up on plans for accommodation for access concerns/issues that are beyond the accessible procurement process and/or outside of the realm of the questions above.

AA will be offered once implemented by the company.

Section 4. Administrative AAP Approvals

By signing this request, you affirm that the plan has been reviewed and is an acceptable solution that meets TBR AIMT Accessibility Guidelines.

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| Department Head [or other responsible party] | Cheryl McCall | Date: 1/22/2024 |
| Executive [or other responsible executive] | Shela Williams | Date: 1/22/24 |

AAP attachment

4. How will AA be provided: (continue from item 4 in section 3)