# Alternate Access Plan

## Purpose of the Alternate Access Plan

In compliance with Section 504 of the Rehabilitation Act of 1973 and ADA as amended in 2008, the TBR shall apply THEC’s identified accessibility guidelines to Informational Materials and Technology products and services that it adopts, buys, creates, uses and maintains. When informational materials and technologies do not conform to those guidelines, an alternative access plan will be developed to address the accessibility. This form is used to describe the alternate access plan.

## Instructions

1. Alter the bolded areas in brackets ([ ]) to reflect the titles of the responsible persons for this plan.
2. The requesting department Accessibility Liaison/Accessibility Team is responsible for completing sections 1 through 3 below.
3. The requesting department will obtain the appropriate administrative approvals in section 4.
4. The appropriate administratorwill either a) approve the form and return it to the requesting department for processing or b) return the form unsigned. An unsigned form indicates the plan is not approved and must be revised to meet accessibility standards.
5. The **[department executive administrator]** or designee is responsible for returning the approved original document along with all associated AIMT adoption/procurement documents to the department Accessibility Liaison upon signature. The liaison will provide copies to those individuals identified in section 3, number 3 (Responsible Person(s) and upload all AAP documentation to the AIMT Web Form.

## Section 1. Plan Creator Information

| Name  Katherine D Ocker Stone | Title   Associate Professor of Geology and Physics | Unit  Natural Science Division | Date  8/3/2023 |
| --- | --- | --- | --- |
| Office Phone  423-585-6862 | Office Location  NSCI 123 | Postal  37813 |  |

## Section 2. Description of the Affected Informational Material and Technology Purchase

| Affected product is a: | SoftChalk Create, 11.04.04 |
| --- | --- |
| Product Name: | SoftChalk Create, 11.04.04 |
| Product Description: | Content creation software, eLearning creation solution designed by educators for educators to create engaging course and media rich content for their students. |
| Product Purpose: | Educators can create online course curriculum that include interactive games, self-assessments quizzes, annotated text giving learners a rich, interactive learning experience. . Also allows for score tracking features so that both educators and learners can monitor progress. |

## Section 3. How will “Alternate Access” (AA) be provided?

| **Question** | Response |
| --- | --- |
| 1. **Description of the issue:**   Summarize what part of the informational material/technology has an accessibility issue and is not accessible per AIMT guidelines. | When creating a lesson, the content author could optionally include an interactive activity. SoftChalk has made many efforts to ensure all available activities meet compliance. SoftChalk provides a comprehensive evaluation that does show “Does not Support” at Success Criteria Level AAA:   * 1.4.8 Visual Presentations * 2.3.3 Animation from Interactions * 2.5.5 Target size * 2.5.6 Concurrent Input Mechanisms * 3.1.6 Pronunciation * 3.3.5 Help * 3.3.6 Error Prevention |
| 1. **Persons or groups affected:**   List the person(s) or groups who may/will be affected by this issue, including the total number of affected persons. (general public, visitors, students only, employees, etc.). | * 1.4.8 Visual Presentations—users/students that require control of changing the overall visual presentation will not be able to do so * 2.3.3 Animation from Interactions—the motion animation triggered by interaction cannot be controlled by the users/students * 2.5.5 Target size—users/students using pointer inputs for target will not be able to find target * 2.5.6 Concurrent Input Mechanisms—users/students are restricted to one input device * 3.1.6 Pronunciation—users/students using a reading device may not be given the correct intended pronunciation of a word * 3.3.5 Help—users/students with disabilities may be more likely to make mistakes than users without disabilities * 3.3.6 Error Prevention—users/students are not able to review, confirm and correct information before finalizing a submission |
| 1. **Responsible person(s):**   List the name(s) and titles of the employee(s) who will be responsible for implementing equally effective alternate access for the specified accessibility issue as described in Number 1. | This is applicable to the entire Natural Sciences Division and any faculty member using SoftChalk in any Natural Science course. |
| 1. **How will AA be provided:**   Describe in detail how the responsible unit(s)/person(s) equally effective alternate access will be communicated and what will be provided. Attach a separate sheet – see AAP attachment below and the Accessibility Conformance and Remediation Form. | * 1.4.8 Visual Presentations—author has taken great care to avoid visual presentations that may cause issues and if notified of issue will be corrected * 2.3.3 Animation from Interactions--author has taken great care to avoid unnecessary animations, keeping only to those that are essential to the content, that may cause issues and if notified of issue will be corrected * 2.5.5 Target size—author has taken great care to avoid target sizes that are not smaller than the minimum size range (44 x 44 CSS pixels) that may cause issues and if notified of issue will be corrected * 2.5.6 Concurrent Input Mechanisms—activities that are chosen to enhance the material learning will have input mechanisms that do comply and if issue arise will be corrected or provide an alternative assignment submission * 3.1.6 Pronunciation—where pronunciation is essential in the understanding of the data, voice recording will be provided * 3.3.5 Help—As this material is presented in conjunction to courses of higher learning institutions, where student/user find they are making more mistakes due to disability, the Student Accommodations will be provided through respective student services * 3.3.6 Error Prevention—All activities incorporated in Lessons utilize the “allow again” feature. Furthermore, the entire Lessons are repeated able with infinite opportunities before final submission. |
| 1. **AA Resources Required:**   List any resources required (including training, equipment, additional staff, etc.) to provide alternate access for the known issue. | The listed accessibility issues will be avoided when authoring the SoftChalk content or in case of 3.3.5 Help, the student accommodations will be meet through student services. No additional training needed. |
| 1. **Repair Information:**   Include the following information in this section:   1. Provide a brief description or any relevant information regarding repair of the issue by the vendor or Third Party Service Provider, as well as the completion date. Attach applicable documentation and the Accessibility Conformance and Remediation Form. | The noted accessibility issue can be avoided in the authoring of the content. |
| 1. **Timeline for Unforeseen events:**   A timeline to plan create, implement, and follow up on plans for accommodation for access concerns/issues that are beyond the accessible procurement process and/or outside of the realm of the questions above. | If noted accessibility issue in noted by user/students the author will strive to correct the issue |

## Section 4. Administrative AAP Approvals

*By signing this request, you affirm that the plan has been reviewed and is an acceptable solution that meets TBR AIMT Accessibility Guidelines.*

| Department Head **[or other responsible party]** |  | Date: |
| --- | --- | --- |
| Executive **[or other responsible executive]** | Matthew Smith | Date: 01/31/2024 |

## AAP attachment

**4. How will AA be provided: (continue from item 4 in section 3)**