

Alternate Access Plan

Purpose of the Alternate Access Plan

In compliance with Section 504 of the Rehabilitation Act of 1973 and ADA as amended in 2008, the TBR shall apply THEC's identified accessibility guidelines to Informational Materials and Technology products and services that it adopts, buys, creates, uses and maintains. When informational materials and technologies do not conform to those guidelines, an alternative access plan will be developed to address the accessibility. This form is used to describe the alternate access plan.

Instructions

1. Alter the bolded areas in brackets ([]) to reflect the titles of the responsible persons for this plan.
2. The requesting department Accessibility Liaison/Accessibility Team is responsible for completing sections 1 through 3 below.
3. The requesting department will obtain the appropriate administrative approvals in section 4.
4. The appropriate administrator will either a) approve the form and return it to the requesting department for processing or b) return the form unsigned. An unsigned form indicates the plan is not approved and must be revised to meet accessibility standards.
5. The **[department executive administrator]** or designee is responsible for returning the approved original document along with all associated AIMT adoption/procurement documents to the department Accessibility Liaison upon signature. The liaison will provide copies to those individuals identified in section 3, number 3 (Responsible Person(s) and upload all AAP documentation to the AIMT Web Form.

Section 1. Plan Creator Information

Name Jamie Posey	Title Dean of Library Services	Unit Library	12/10/2024
Office Phone 423-585-6903	Office Location Lib 200	37813	

Section 2. Description of the Affected Informational Material and Technology Purchase

Affected product is a:	ProQuest Platform
Product Name:	ProQuest Syndetics
Product Description:	ProQuest Syndetics provides a modern, attractive and mobile-responsive user interface for any and all online library catalogs.
Product Purpose:	ProQuest Syndetics allows the WS card catalog to display book jackets (covers) and information about the book to library patrons.

Section 3. How will “Alternate Access” (AA) be provided?

1. Description of the issue:

Summarize what part of the informational material/technology has an accessibility issue and is not accessible per AIMT guidelines.

1.2.1 Audio-only and Video-only (Prerecorded) (Level A)

There are a very small number of audio-only and video-only database records for which a media alternative to the recording is not available.

1.2.2 Captions (Prerecorded) (Level A)

Synchronized captions are available for the majority of video content.

1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)

Transcripts are provided for the majority of video content. A small number of video records also have audio-described versions.

2.4.4 Link Purpose (In Context) (Level A)

In general the purpose of each link on a page is identified by its name, or programmatically determined link context.

3.2.2 On Input (Level A)

Context is not changed automatically – appropriate controls are provided.

1.2.5 Audio Description (Prerecorded) (Level AA)

Audio descriptions are not included for the vast majority of video content that we receive from publishing partners. ProQuest has added a small number of audio descriptions for high use recordings in Academic Video Online.

1.4.5 Images of Text (Level AA)

HTML/CSS is used to represent visual presentation whenever possible.

1.4.10 Reflow (Level AA 2.1 and 2.2)

The ProQuest platform interface has been developed with responsive Web design in mind. Text and columns reflow on browser resize or zoom so that a horizontal scrollbar doesn't appear on most pages.

2.4.11 Focus Not Obscured (Minimum) (Level AA 2.2 only)

Depending on screen size, site navigation menus can obscure interactive elements on the base page when open. A fix is expected in next 12 months.

3.1.2 Language of Parts (Level AA)

	In rare cases, the content may include text that is in a different language than the primary language of document. Content provided by publishing partners is mostly not coded to identify changes to language in the text.
<p>2. Persons or groups affected: List the person(s) or groups who may/will be affected by this issue, including the total number of affected persons. (general public, visitors, students only, employees, etc.).</p>	Students, Faculty, and Staff
<p>3. Responsible person(s): List the name(s) and titles of the employee(s) who will be responsible for implementing equally effective alternate access for the specified accessibility issue as described in Number 1.</p>	Jamie Posey Dean of Library Services
<p>4. How will AA be provided: Describe in detail how the responsible unit(s)/person(s) equally effective alternate access will be communicated and what will be provided. Attach a separate sheet – see AAP attachment below and the Accessibility Conformance and Remediation Form.</p>	Library staff will assist students, faculty, or staff using the card catalog on campus that cannot access captions, images or transcripts.
<p>5. AA Resources Required: List any resources required (including training, equipment, additional staff, etc.) to provide alternate access for the known issue.</p>	No additional training, equipment, or staff will be required.
<p>6. Repair Information: Include the following information in this section: a. Provide a brief description or any relevant information regarding repair of the issue by the vendor or Third Party Service Provider, as well as the completion date. Attach applicable documentation and the Accessibility Conformance and Remediation Form.</p>	The vendor needs to make all images ADA compliant, so the images are accessible to those with vision disabilities (can be blindness or partial blindness). Since they can't see the images, the vendor should provide them an alternative way to know what your photo is all about.
<p>7. Timeline for Unforeseen events: A timeline to plan create, implement, and follow up on plans for accommodation for access concerns/issues that are beyond the accessible procurement process and/or outside of the realm of the questions above.</p>	12/1/2025

Section 4. Administrative AAP Approvals

By signing this request, you affirm that the plan has been reviewed and is an acceptable solution that meets TBR AIMT Accessibility Guidelines.

Department Head [or other responsible party]	Jamie Posey	Date: 12/11/2024
Executive [or other responsible executive]		Date:

AAP attachment

4. How will AA be provided: (continue from item 4 in section 3)