

## Alternate Access Plan

### Purpose of the Alternate Access Plan

In compliance with Section 504 of the Rehabilitation Act of 1973 and ADA as amended in 2008, the TBR shall apply THEC's identified accessibility guidelines to Informational Materials and Technology products and services that it adopts, buys, creates, uses and maintains. When informational materials and technologies do not conform to those guidelines, an alternative access plan will be developed to address the accessibility. This form is used to describe the alternate access plan.

### Instructions

1. Alter the bolded areas in brackets ([ ]) to reflect the titles of the responsible persons for this plan.
2. The requesting department Accessibility Liaison/Accessibility Team is responsible for completing sections 1 through 3 below.
3. The requesting department will obtain the appropriate administrative approvals in section 4.
4. The appropriate administrator will either a) approve the form and return it to the requesting department for processing or b) return the form unsigned. An unsigned form indicates the plan is not approved and must be revised to meet accessibility standards.
5. The **[department executive administrator]** or designee is responsible for returning the approved original document along with all associated AIMT adoption/procurement documents to the department Accessibility Liaison upon signature. The liaison will provide copies to those individuals identified in section 3, number 3 (Responsible Person(s) and upload all AAP documentation to the AIMT Web Form.

### Section 1. Plan Creator Information

Name	Title	Unit	Date
Seth Kerney	Coordinator of IDEAS and Accessibility	IDEAS	2/5/2024
Office Phone	Office Location	Postal	
423-318-2721	CCEN 243B	37813	

### Section 2. Description of the Affected Informational Material and Technology Purchase

Affected product is a:	D2L Integrated Software
Product Name:	Blackboard Ally
Product Description:	This software is integrated into the D2L LMS Learning environment to assist users with accessibility.
Product Purpose:	Ally is an accessibility measuring tool used to assist faculty, staff, and students. Furthermore, multiple methods of downloadable content options are offered for users to assist with learning experience.

**Section 3. How will “Alternate Access” (AA) be provided?**

<p><b>1. Description of the issue:</b> Summarize what part of the informational material/technology has an accessibility issue and is not accessible per AIMT guidelines.</p>	<p>Alt-text issues, incorrect web semantics for some tools, some heading issues, exceptions for correct reding sequence, exceptions for instructions, some reliance on only color, exceptions for keyboard usability, focus can be moved from keyboard, no letter shortcuts, redirects to login page after some time, cannot bypass blocks of content, exceptions for focusable components in D2L, 2 exceptions for meaningful link phrases, 2 exceptions for correct labels in the name, label visibility issue, setting interface can change by selecting an option from report combo box, some parsing issues, elements that do not expose correct roles, names, and values, some contrast issues, a couple zoom issues, some pages cannot be resized, 2 exceptions to custom-text, breadcrumb navigation issues at the institution level, does not generate messages for 2 criteria, some logical order issues, no text for complex data, possibly older content not verified for accessibility (Pre- WCAG 2.1), support option by mail may not be accessible for all users, limited manipulation, email/phone support may not be accessible for all users</p>
<p><b>2. Persons or groups affected:</b> List the person(s) or groups who may/will be affected by this issue, including the total number of affected persons. (general public, visitors, students only, employees, etc.).</p>	<p>Students will primarily be affected but this software touches faculty and staff with access to eLEARN.</p>
<p><b>3. Responsible person(s):</b> List the name(s) and titles of the employee(s) who will be responsible for implementing equally effective alternate access for the specified accessibility issue as described in Number 1.</p>	<p>Seth Kerney- Accessibility Usage and Data Metrics</p> <p><b>Responsible Faculty and Staff for its appropriate usage.</b></p>
<p><b>4. How will AA be provided:</b> Describe in detail how the responsible unit(s)/person(s) equally effective alternate access will be communicated and what will be provided. Attach a separate sheet – see AAP attachment below and the Accessibility Conformance and Remediation Form.</p>	<p><b>Alternate Access will be provided should issues arise and will be addressed on an as-needed basis.</b></p>

<p><b>5. AA Resources Required:</b> List any resources required (including training, equipment, additional staff, etc.) to provide alternate access for the known issue.</p>	<p>Further resources: Anthology has phone-based and web-based helpines for troubleshooting issues that users may call for support.</p> <p>*Students may also be free to help their classmates with the technology should a student ask his or her peers. Colleagues may do this as well.</p>
<p><b>6. Repair Information:</b> Include the following information in this section: a. Provide a brief description or any relevant information regarding repair of the issue by the vendor or Third Party Service Provider, as well as the completion date. Attach applicable documentation and the Accessibility Conformance and Remediation Form.</p>	<p>As evidenced in the VPAT, Anthology has offered their support lines for technical issues with the software.</p>
<p><b>7. Timeline for Unforeseen events:</b> A timeline to plan create, implement, and follow up on plans for accommodation for access concerns/issues that are beyond the accessible procurement process and/or outside of the realm of the questions above.</p>	<p>The following steps will be followed for new users who require assistance: I. Users will be instructed in its usage at request. II. Users will be notified of who to contact when issues arise. III. Users will discuss issues with the authenticated personnel.</p> <p>Issues will be addressed as needed should any occur.</p>

**Section 4. Administrative AAP Approvals**

*By signing this request, you affirm that the plan has been reviewed and is an acceptable solution that meets TBR AIMT Accessibility Guidelines.*

<p>Department Head [or other responsible party]</p>	<p><i>Seth Kerney</i></p>	<p>Date: 2/5/2024</p>
<p>Executive [or other responsible executive]</p>		<p>Date:</p>

**AAP attachment**

**4. How will AA be provided: (continue from item 4 in section 3)**