

Simple Syllabus Accessibility Conformance Report - WCAG 2.2 AA Revised Section 508 Edition (March 31, 2022)

(Based on VPAT® Version 2.4Rev)

Name of Product/Version:

Simple Syllabus | v2023.23.2

Product Description:

Simple Syllabus is a centralized, template-driven platform for publishing class syllabi.

Report Date:

September 3, 2023

Contact Information:

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Notes:

This version of our Accessibility Conformance Report (ACR) dated September 3, 2023 reports our conformance with WCAG 2.2 at Levels A and AA based on the Web Content Accessibility Guidelines (WCAG) 2.2 standards (W3C Candidate Recommendation Draft) published by W3C in July of 2023. The report includes all revised Section 508 Edition compliance published March 31, 2022.



Simple Syllabus has integrated Froala, an accessible WYSIWYG text editor, for key elements of content entry during the template and syllabus building process. This building process plays a key role in compliance relevant to Authoring Tool standards. You can view <u>Froala's Accessibility Conformance Report with this link</u>.

Evaluation Methods Used:

The evaluation was completed following the WCAG Evaluation Methodology (WCAG-EM).

Multiple evaluation methods and tools have been used to evaluate compliance through a combination of automated and manually audited processes. The following tools and applications were used in the audit:

Desktop Browsers

• Google Chrome Version 116.0.5845.140 (64-bit)

Mobile Browsers

• Safari 16.3 (iPhone 12)

Screen Reader

- NVDA (Windows 10)
- VoiceOver Desktop (MacOS Monterey)
- VoiceOver Mobile (iOS 16.1)

Accessibility Evaluation Tools

- Manual Accessibility Testing
- WAVE Web Accessibility Evaluation Tool
- Web Developer Extension
- TPG Colour Contrast Analyser (CCA)
- Screen Curtain (MacOS and iOS)



Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.2 (W3C Candidate Recommendation Draft 25 January 2023)	Level A (Yes) Level AA (Yes) Level AAA (No)
Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018	(Yes)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Partially Supports: Some functionality of the product does not meet the criterion.
- Does Not Support: The majority of product functionality does not meet the criterion.
- Not Applicable: The criterion is not relevant to the product.
- **Not Evaluated**: The product has not been evaluated against the criterion. This can be used only in WCAG 2.2 Level AAA.



WCAG 2.2 Report

Tables 1 and 2 also document conformance with Revised Section 508:

- Chapter 5 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.2 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the <a href="https://www.wcashedu.com/wcashed



Table 1: Success Criteria, Level A

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Alt images and tags can be included for non-text content to inform the user. Input fields are given relevant descriptions or labels. The built in accessibility checker will flag any images that do not have alt text applied.
1.2.1 Audio-only and Video-only (Prerecorded) (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	If time-based media is embedded within the tool, media alternatives such as text can be incorporated if uploaded by the user. Audio-only or video-only content is not included by default. User is responsible for providing a media alternative.
1.2.2 Captions (Prerecorded) (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Partially Supports	Video content from accessibility-minded media providers can be integrated directly into a syllabus with captions included. Examples include but are not limited to Kaltura, Vimeo, YouTube, and Canvas Student. Note: Simple Syllabus has a video upload feature that if turned on allows instructors to include video content within their syllabus. Video captioning is not natively included, but user uploads can be turned off by administrators to enforce accessibility.
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool)	Supports	Content creators can upload audio and video content with audio descriptions or media alternatives. Users are responsible for the accessibility of content they upload.



Criteria	Conformance Level	Remarks and Explanations
602.3 (Support Docs)		
1.3.1 Info and Relationships (Level A)		
Also applies to:		Within Simple Sullabus information, structure, and relationshins
Revised Section 508	Supports	Within Simple Syllabus information, structure, and relationships
• 501 (Web)(Software)	Supports	conveyed through presentation can be programmatically determined or are available in text
• 504.2 (Authoring Tool)		determined of are available in text
• 602.3 (Support Docs)		
1.3.2 Meaningful Sequence (Level A)		
Also applies to:		
Revised Section 508	Supports	Simple Syllabus maintains consistent structures allowing
• 501 (Web)(Software)	Supports	correct reading sequences to be programmatically determined.
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.3.3 Sensory Characteristics (Level A)		
Also applies to:		
Revised Section 508	Supports	Simple Syllabus does not rely on sensory information alone to
• 501 (Web)(Software)	Supports	convey meaning.
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.4.1 Use of Color (Level A)		
Also applies to:		Simple Syllabus does not rely only on color coding alone to
Revised Section 508	Supports	convey information.
• 501 (Web)(Software)	Supports	convey information.
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.4.2 Audio Control (Level A)		
Also applies to:		
Revised Section 508	Supports	Simple Syllabus does not use audio alerts. Users control their
• 501 (Web)(Software)		own content if uploaded to the tool.
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.1.1 Keyboard (Level A)	Supports	Core system functionality (edit fields, buttons, links, navigation
Also applies to:		controls) can be accessed using the keyboard.



Criteria	Conformance Level	Remarks and Explanations
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.1.2 No Keyboard Trap (Level A)		
Also applies to:		
Revised Section 508	Supports	There are no keyboard traps in Simple Syllabus.
• 501 (Web)(Software)	Supports	There are no keyboard traps in Simple Synabus.
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.1.4 Character Key Shortcuts (WCAG 2.1 Level	Supports	Single character shortcut keys are not used and shortcut keys
A)	Supports	are active only on focus.
2.2.1 Timing Adjustable (Level A)		
Also applies to:		
Revised Section 508	Supports	Simple Syllabus does not have any timed activities that require
• 501 (Web)(Software)	Supports	additional time.
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.2.2 Pause, Stop, Hide (Level A)		
Also applies to:		Essential animations are provided to give feedback about
Revised Section 508	Supports	loading progress. However, Simple Syllabus does not use fast
• 501 (Web)(Software)	Supports	moving or blinking content.
• 504.2 (Authoring Tool)		inoving or binking content.
• 602.3 (Support Docs)		
2.3.1 Three Flashes or Below Threshold (Level		
A)		
Also applies to:		
Revised Section 508	Supports	Simple Syllabus does not have flashing content.
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.4.1 Bypass Blocks (Level A)	Supports	Skip to main content links, headings and ARIA landmarks help
Also applies to:		users avoid repetitive and non-essential content.



Criteria	Conformance Level	Remarks and Explanations
Revised Section 508 • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs		
Apply to hon-web docs 2.4.2 Page Titled (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Each page has a title, heading 1 and ARIA main landmark. Users control their own content, but authoring tools are available to comply with accessibility standards.
2.4.3 Focus Order (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Each page has a logical tab order and visible tab stops.
2.4.4 Link Purpose (In Context) (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	The purpose of each link in Simple Syllabus is clearly identified by its text, supplemented with labels when necessary.
2.5.1 Pointer Gestures (WCAG 2.1 Level A)	Supports	All functionality that uses multipoint or path-based gestures can be operated with a single pointer.
2.5.2 Pointer Cancellation (WCAG 2.1 Level A)	Supports	Drag-and-drop interactions can be canceled where required.
2.5.3 Label in Name (WCAG 2.1 Level A)	Supports	Interface components with labels contain the name of text that is presented visually.
2.5.4 Motion Actuation (WCAG 2.1 Level A)	Supports	No feature in the tool requires motion for articulation.
3.1.1 Language of Page (Level A) Also applies to:	Supports	All Simple Syllabus pages contain a defined language value.



Criteria	Conformance Level	Remarks and Explanations
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.2.1 On Focus (Level A)		
Also applies to: Revised Section 508		
• 501 (Web)(Software)	Supports	Elements in Simple Syllabus do not change context on focus
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.2.2 On Input (Level A)		
Also applies to:		
Revised Section 508		Changing the setting of user interface components does not
• 501 (Web)(Software)	Supports	automatically cause a change of context within Simple Syllabus.
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
		The tool provides all of the relevant information required for
3.2.6 Consistent Help (WCAG 2.2 Level A)	Supports	help mechanisms in the same relative order to other page
		content.
3.3.1 Error Identification (Level A)		
Also applies to:		Error messages are communicated and, where possible, error
Revised Section 508	Supports	messages describe each error and link to the appropriate field
• 501 (Web)(Software)		for resolving the error.
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.3.2 Labels or Instructions (Level A)		land Calde and aland and aland activities
Also applies to: Revised Section 508		Input fields are clearly labeled, and clear instructions
	Supports	are given for user input. Clear instructions are provided to syllabus template builders incorporating instructions for field
501 (Web)(Software)504.2 (Authoring Tool)		inputs.
• 602.3 (Support Docs)		iniputs.
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Criteria	Conformance Level	Remarks and Explanations
3.3.7 Redundant Entry (WCAG 2.2 Level A)	Supports	Information previously entered by or provided to the user that is required to be entered again in the same process is either auto-populated or available for the user to select.
4.1.1 Parsing (Level A) Also applies to: Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs) Note 4.1.1 is obsolete and removed for WCAG 2.2 standards	Supports	Simple Syllabus conforms to proper markup semantics.
4.1.2 Name, Role, Value (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Simple Syllabus UI components use HTML and Angular 2 Material framework best practices.
4.1.3 Status Messages (WCAG 2.1 Level A)	Supports	Interface elements, including elements for screen readers, are in place to inform users of important changes made to content.

Table 2: Success Criteria, Level AA

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)	Not Applicable	Simple Syllabus does not contain live audio or video
Also applies to:	Not Applicable	functionality.



Criteria	Conformance Level	Remarks and Explanations
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.2.5 Audio Description (Prerecorded) (Level		
AA)		
Also applies to:		Simple Syllabus does not contain prerecorded audio. Users are
Revised Section 508	Supports	responsible for the accessibility of content they upload.
• 501 (Web)(Software)		responsible for the accessibility of content they apload.
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
		When a page is opened on a mobile device, it is presented in
1.3.4 Orientation (WCAG 2.1 Level AA)	Supports	the device's current display orientation, and when the device is
(WCAG 2.1 LEVELAA)	Заррогся	rotated, the content adjusts to the new display orientation.
1.3.5 Identify Input Purpose (WCAG 2.1 Level		Purpose of each input field collecting information about the
AA)	Supports	user can be programmatically determined.
1.4.3 Contrast (Minimum) (Level AA)		user can be programmatically determined.
Also applies to:		By default Simple Syllabus has at least a 3:1 contrast ratio for
Revised Section 508		interface elements. Users are responsible for ensuring the
• 501 (Web)(Software)	Supports	correct contrast ratio should they customize content within
• 504.2 (Authoring Tool)		syllabi and templates.
• 602.3 (Support Docs)		Synablana templatesi
1.4.4 Resize text (Level AA)		
Also applies to:		
Revised Section 508		Text can be resized within Simple syllabus without loss of
• 501 (Web)(Software)	Supports	content or functionality.
• 504.2 (Authoring Tool)		,
• 602.3 (Support Docs)		
1.4.5 Images of Text (Level AA)		
Also applies to:	Commonto	Images of text are not included by Simple Syllabus. Users are
Revised Section 508	Supports	responsible for ensuring they do not upload non-accessible
• 501 (Web)(Software)		content.



Criteria	Conformance Level	Remarks and Explanations
504.2 (Authoring Tool)602.3 (Support Docs)		
1.4.10 Reflow (WCAG 2.1 Level AA)	Supports	The tool is built to fully support responsive design - Scroll is not required in multiple dimensions throughout the interface.
1.4.11 Non-text Contrast (WCAG 2.1 Level AA)	Supports	All interface components, including non-text' have the appropriate contract ratio.
1.4.12 Text Spacing (WCAG 2.1 Level AA)	Supports	Responsive design is applicable throughout the platform including text spacing.
1.4.13 Content on Hover or Focus (WCAG 2.1 Level AA)	Supports	The platform does not have interface elements that need to be navigated through the use of hovering. Any tooltips which appear upon hovering are readable by a screenreader.
2.4.5 Multiple Ways (Level AA) Also applies to: Revised Section 508 • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs	Partially Supports	Simple Syllabus pages can be navigated in multiple ways, following consistent layouts in global and page navigation. Note: A site map feature is being added to the application. Which will further address capabilities in this area.
2.4.6 Headings and Labels (Level AA) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Page headings and labels are meaningful in Simple Syllabus.
2.4.11 Focus Appearance (WCAG 2.2 Level AA)	Supports	Within the platform the focus indicator is visible and follows the correct contrast ratio.
2.4.12 Focus Not Obscured (WCAG 2.2 Level AA)	Supports	When a user interface component receives keyboard focus, the component is not entirely hidden due to author-created content.
2.4.7 Focus Visible (Level AA) Also applies to: Revised Section 508	Supports	Focus is visible when navigating Simple Syllabus with a keyboard.



Criteria	Conformance Level	Remarks and Explanations
501 (Web)(Software)504.2 (Authoring Tool)602.3 (Support Docs)		
2.5.7 Dragging Movements (WCAG 2.2 Level AA)	Supports	All interface elements which support dragging movements have a click-based interface alternative.
2.5.8 Target Size (WCAG 2.2 Level AA)	Supports	The size of the target for pointer inputs is at least 24 by 24 CSS pixels where required.
3.1.2 Language of Parts (Level AA) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Simple Syllabus uses language attributes where applicable
3.2.3 Consistent Navigation (Level AA) Also applies to: Revised Section 508 • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Simple Syllabus uses consistent menu navigation across the application.
3.2.4 Consistent Identification (Level AA) Also applies to: Revised Section 508 • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Simple Syllabus uses icons and buttons consistently across the application.
3.3.3 Error Suggestion (Level AA) Also applies to: Revised Section 508 • 501 (Web)(Software)	Supports	Simple Syllabus suggests fixes when users make errors.



Criteria	Conformance Level	Remarks and Explanations
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.3.4 Error Prevention (Legal, Financial, Data)		
(Level AA)		
Also applies to:		
Revised Section 508	Not applicable	No legal commitments or financial transactions for the user
• 501 (Web)(Software)		
 504.2 (Authoring Tool) 		
• 602.3 (Support Docs)		
3.3.8 Accessible Authentication (WCAG 2.2	Cupports	A cognitive function test is not required for any step in an
Level AA)	Supports	authentication process.

Table 3: Success Criteria, Level AAA

Notes: This table has been omitted. While Simple Syllabus does meet some success criteria outlined in Level AAA, our company policy for accessibility is for all new functionality and testing to be conducted in compliance with level AA.



Revised Section 508 Report

Notes:

Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Supports	Fully supports when combined with Compatible Assistive Technology. Simple Syllabus has been optimized to work with screen readers such as JAWS, NVDA and VoiceOver.
302.2 With Limited Vision	Supports	Fully supports when combined with Compatible Assistive Technology. Simple Syllabus is a fully responsive platform and content will adjust based on the screen magnification.
302.3 Without Perception of Color	Supports	Simple Syllabus does not exclusively use color to indicate information.
302.4 Without Hearing	Supports	Simple Syllabus does not use any audio for its default operation.
302.5 With Limited Hearing	Supports	Simple Syllabus does not use any audio for its default operation.
302.6 Without Speech	Not Applicable	Speech input is not required.
302.7 With Limited Manipulation	Supports	Fully supports when combined with Compatible Assistive Technology. All elements can be navigated in multiple ways such as the use of keyboard controls. The interface is designed with responsive design in mind allowing a user to adjust their browser to their preference.
302.8 With Limited Reach and Strength	Supports	Fully supports when combined with Compatible Assistive Technology. All elements can be navigated in multiple ways such as the use of keyboard controls. The interface is designed with responsive design in mind allowing a user to adjust their browser to their preference.



Criteria	Conformance Level	Remarks and Explanations
302.9 With Limited Language, Cognitive, and Learning Abilities	Supports	Simple language is used for text content along with visual illustrations. Users are responsible for content they include within syllabus documents and templates.

Chapter 4: Hardware

Notes: These criteria are all Not Applicable because Simple Syllabus is not a Hardware Product.

Chapter 5: Software

Note: These criteria are Not Applicable per the standard guidelines as Simple Syllabus is a web application that does not directly access platform accessibility services. However, noteable criteria are briefly discussed regarding authoring tools. Simple Syllabus does comply with all relevant WCAG 2.0 standards. Note: 2.0 standards are used for more recent Section 508 compliance - Simple Syllabus exceeds this by following the more recent 2.2 standards.

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.2 AA	See WCAG 2.2 section	See information in WCAG 2.2 section
502 Interoperability with Assistive Technology	Heading cell – no response required	Heading cell – no response required
502.2.1 User Control of Accessibility Features	Supports	Accessibility features native to the Browser or Operating System can be used with Simple Syllabus in addition to other third party tools.
502.2.2 No Disruption of Accessibility Features	Supports	Simple Syllabus does not disrupt any Browser or OS accessibility features.
1502.3 Accessibility Services	Heading cell – no response required	Heading cell – no response required
502.3.1 Object Information	Not applicable	See Chapter 5 Note
502.3.2 Modification of Object Information	Not applicable	See Chapter 5 Note
502.3.3 Row, Column, and Headers	Not applicable	See Chapter 5 Note
502.3.4 Values	Not applicable	See Chapter 5 Note
502.3.5 Modification of Values	Not applicable	See Chapter 5 Note



Criteria	Conformance Level	Remarks and Explanations
502.3.6 Label Relationships	Not applicable	See Chapter 5 Note
502.3.7 Hierarchical Relationships	Not applicable	See Chapter 5 Note
502.3.8 Text	Not applicable	See Chapter 5 Note
502.3.9 Modification of Text	Not applicable	See Chapter 5 Note
502.3.10 List of Actions	Not applicable	See Chapter 5 Note
502.3.11 Actions on Objects	Not applicable	See Chapter 5 Note
502.3.12 Focus Cursor	Not applicable	See Chapter 5 Note
502.3.13 Modification of Focus Cursor	Not applicable	See Chapter 5 Note
502.3.14 Event Notification	Not applicable	See Chapter 5 Note
502.4 Platform Accessibility Features	Not applicable	See Chapter 5 Note
503 Applications	Heading cell – no response required	Heading cell – no response required
503.2 User Preferences	Not applicable	See Chapter 5 Note
503.3 Alternative User Interfaces	Not applicable	See Chapter 5 Note
503.4 User Controls for Captions and Audio Description	Heading cell – no response required	Heading cell – no response required
503.4.1 Caption Controls	Not applicable	See Chapter 5 Note
503.4.2 Audio Description Controls	Not applicable	See Chapter 5 Note
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter "not applicable")	See WCAG 2.2 section	See information in WCAG 2.2 section
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not applicable	See Chapter 5 Note
504.2.2 PDF Export	Supports	PDF export is provided.
504.3 Prompts	Not applicable	See Chapter 5 Note
504.4 Templates	Not applicable	See Chapter 5 Note

Chapter 6: Support Documentation and Services



Criteria	Conformance Level	Remarks and Explanations
1601.1 Scope	Heading cell – no response required	Heading cell – no response required
16UZ SUPPORT DOCUMENTATION	Heading cell – no response required	Heading cell – no response required
602.2 Accessibility and Compatibility Features	Supports	Documentation is provided in the Simple Syllabus help desk.
602.3 Electronic Support Documentation	See WCAG 2.2 section	See information in WCAG 2.1 section
602.4 Alternate Formats for Non-Electronic Support Documentation	Supports	Documentation is provided in the Simple Syllabus help desk.
1603 Support Services	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Not applicable	See Chapter 5 Note
603.3 Accommodation of Communication Needs	Not applicable	See Chapter 5 Note

Legal Disclaimer (Company)

The information provided within this report is done in good faith and does not represent a legally binding commitment. In the event you identify any errors or issues with our assessment please contact us through help@simplesyllabus.com so we can perform the necessary re-evaluation and remediation.