

Alternate Access Plan

Purpose of the Alternate Access Plan

In compliance with Section 504 of the Rehabilitation Act of 1973 and ADA as amended in 2008, the TBR shall apply THEC's identified accessibility guidelines to Informational Materials and Technology products and services that it adopts, buys, creates, uses and maintains. When informational materials and technologies do not conform to those guidelines, an alternative access plan will be developed to address the accessibility. This form is used to describe the alternate access plan.

Instructions

1. Alter the bolded areas in brackets ([]) to reflect the titles of the responsible persons for this plan.
2. The requesting department Accessibility Liaison/Accessibility Team is responsible for completing sections 1 through 3 below.
3. The requesting department will obtain the appropriate administrative approvals in section 4.
4. The appropriate administrator will either a) approve the form and return it to the requesting department for processing or b) return the form unsigned. An unsigned form indicates the plan is not approved and must be revised to meet accessibility standards.
5. The **[department executive administrator]** or designee is responsible for returning the approved original document along with all associated AIMT adoption/procurement documents to the department Accessibility Liaison upon signature. The liaison will provide copies to those individuals identified in section 3, number 3 (Responsible Person(s) and upload all AAP documentation to the AIMT Web Form.

Section 1. Plan Creator Information

Name	Title	Unit	Date
Katherine D. Ocker Stone	Assistant Professor of Geology and Physics	Natural Science Division	5/13/19
Office Phone	Office Location	Postal	
423-585-6862	NSCI 130	37813	

Section 2. Description of the Affected Informational Material and Technology Purchase

Affected product is a:	SoftChalk Create, version 11
Product Name:	SoftChalk Create, version 11
Product Description:	Content creation software, elearning creation solution designed by educators for educators to create engaging course and media rich content for their students.
Product Purpose:	Educator can create online course curriculum that include interactive games, self-assessments quiz questions and annotated text giving learners a rich, interactive learning experience. Also allows for score tracking features so that both educators and learners can monitor progress.

Section 3. How will “Alternate Access” (AA) be provided?

<p>1. Description of the issue: Summarize what part of the informational material/technology has an accessibility issue and is not accessible per AIMT guidelines.</p>	<p>When creating a lesson, the content author could optionally include an interactive activity. Of the 21 interactive activities that can be used in SoftChalk content, 14 of them are keyboard accessible and 7 are not. The 7 exceptions include: HotSpot, Timeline, Identify, Pairs, Align, Sequence and Selection activities.</p>
<p>2. Persons or groups affected: List the person(s) or groups who may/will be affected by this issue, including the total number of affected persons. (general public, visitors, students only, employees, etc.).</p>	<p>Students/Users using only the keyboard to access the activities may be affected.</p>
<p>3. Responsible person(s): List the name(s) and titles of the employee(s) who will be responsible for implementing equally effective alternate access for the specified accessibility issue as described in Number 1.</p>	<p>Katherine D. Ocker Stone</p>
<p>4. How will AA be provided: Describe in detail how the responsible unit(s)/person(s) equally effective alternate access will be communicated and what will be provided. Attach a separate sheet – see AAP attachment below and the Accessibility Conformance and Remediation Form.</p>	<p>The 7 activities listed will not be utilized in authoring content with this software.</p>
<p>5. AA Resources Required: List any resources required (including training, equipment, additional staff, etc.) to provide alternate access for the known issue.</p>	<p>None as the 7 activities will not be utilized</p>
<p>6. Repair Information: Include the following information in this section: a. Provide a brief description or any relevant information regarding repair of the issue by the vendor or Third-Party Service Provider, as well as the completion date. Attach applicable documentation and the Accessibility Conformance and Remediation Form.</p>	<p>SoftChalk is in the process of redesigning all of the activities to ensure they are accessible via keyboard and screen reader (JAWS). SoftChalk anticipates that the remaining activities released over the course of Q2-Q4 of 2019.</p>
<p>7. Timeline for Unforeseen events: A timeline to plan, create, implement, and follow up on plans for accommodation for access concerns/issues that are beyond the accessible procurement process and/or outside of the realm of the questions above.</p>	<p>The 7 activities will not be utilized thus no follow-up will be needed.</p>

Section 4. Administrative AAP Approvals

By signing this request, you affirm that the plan has been reviewed and is an acceptable solution that meets TBR AIMT Accessibility Guidelines.

Department Head [or other responsible party]	<i>Jeffrey T. Horner</i>	Date: 5/13/19
Executive [or other responsible executive]		Date:

AAP attachment

4. How will AA be provided: (continue from item 4 in section 3)

The 7 activities listed will not be utilized in authoring content with this software.