# Accessibility Conformance and Remediation Form

## Instructions

This form serves as means for auditors and vendors to document accessibility gaps associated with AIMT products and to indicate plans for addressing these gaps in the future.

We ask that you complete the **form** provided on the next page as follows:

1. **Product/Vendor Information:** Provide the information requested
2. **Issue Description:** List each major accessibility issue for the product Including the following:
   * Gaps identified from the Accessibility Standards and Voluntary Product Accessibility Template (VPAT)
   * Gaps identified in other product support documentation
   * Gaps identified by a third-party accessibility evaluation report (if available)
3. **Current Status:** Enter one of the following values:
   * Open: The issue has not yet been resolved
   * Closed: The issue has already been resolved
   * I/P: The issue is currently under investigation
   * Other
4. **Disposition:** Enter one of the following values:
   * Planned: The issue will be resolved
   * Deferred: The issue will not be resolved
   * I/P: The issue is currently under investigation
   * Other
5. **Remediation Timeline:** Enter when you anticipate that the issue will be resolved
6. **Available Workarounds (for vendor only)**: Describe the business processes vendor will offer or third-party products that should be considered to work around the issue until full remediation.
7. **Comments (optional)**: Provide details/description regarding the issue
8. **Additional Information (optional)**: Provide any additional discussion regarding accessibility plans

## Vendor/Product Information

| Vendor Name | Cengage Learning |
| --- | --- |
| Product Name & ISBN | Nilsen, Week by Week: Plans for Documenting Children’s Development; 9781305854857 |
| Product Version | 7e |
| Completion Date | 10/18/2021 |
| Contact Name/Title | Accessibility |
| Contact Email/Phone | Accessbility@cengage.com |

## Specific Issues

| Issue Description | Current Status (Open, Closed, I/P)  \*Complete this column for all items listed in the “Issue Description” column | Disposition (Planned, Deferred, I/P) | Remediation Timeline  \*Complete this column for issues noted as Yes – Some or No – None in the Current Status column | Available Workarounds | Comments  \*Complete this column for issues noted as Yes – Some or No – None in the Current Status column |
| --- | --- | --- | --- | --- | --- |
| Alt Text – eBook  *[Is there alt (alternative) text in the ebook for images?]* | *Choose One:*  Yes – All  Yes – Some  No - None  N/A |  | *Choose One:*  In process  Next quarter  Next fiscal year  Next edition |  | *It is important to note that there is alt text within the images, but the alt text is not descriptive enough. The alt text that appears is only the title of the image.*  *I am unable to provide info on when this will be updated as the PM for Education does not know when this will be fixed (there is no Education Pod as Education titles are now E2E)* |
| Alt Text - PPT  *[Is there alt (alternative) text in the PPT for images?]* | *Choose One:*  Yes – All  Yes – Some  No - None  N/A |  | *Choose One:*  In process  Next quarter  Next fiscal year  Next edition |  |  |
| Audio/Video  *[Are there captions and transcripts for audio/video?]* | *Choose One:*  Yes – All  Yes – Some  No - None  N/A |  | *Choose One:*  In process  Next quarter  Next fiscal year  Next edition |  |  |
| Keyboard Navigation  *[Can the product be used without a mouse, i.e. keyboard only?]* | *Choose One:*  Yes – All  Yes – Some  No - None  N/A |  | *Choose One:*  In process  Next quarter  Next fiscal year  Next edition |  | *The issues below seem to be linked to platform limitations rather than a Pod decision to include keyboard navigation or not.*  *The MindTap reader and the eBook are keyboard accessible but it’s not a very ideal experience since if you miss the button for the next page, you have to click Tab through all buttons (including the App Doc) before you can get back to the Next button.*  *The CNOW Quiz is similar to the eBook and Reader as it is technically keyboard accessible, but the experience is not ideal if you skip over the button on accident.*  *Pathbrite (handout activity) does not have keyboard navigation and I am unsure how this will be fixed as it is a third-party app.*  *Downloads are not keyboard accessible either.* |
| Flash Content  *[Has all Flash content been replaced by other/more accessible content?]* | *Choose One:*  Yes – All  Yes – Some  No - None  N/A |  | *Choose One:*  In process  Next quarter  Next fiscal year  Next edition |  | *The Education PM is unfamiliar with this legacy content and no Education Pod exists. This will need to be checked by the accessibility team.* |
| Tables  *[Have images of tables been replaced by tables created in html/text?]* | *Choose One:*  Yes – All  Yes – Some  No - None  N/A |  | *Choose One:*  In process  Next quarter  Next fiscal year  Next edition |  |  |

## Additional Information [enter any additional info regarding accessibility below]:

NOTE: Accessibility questions can be directed to accessibility@cengage.com.

Regarding my notes above, Education titles are now considered E2E (Vendor Content Management Program), therefore there is no Education Pod (besides the PM who is brand new to the discipline) so there is no one on that “team” to assist with the understanding of legacy content on Education. I am unable to comment on when remediation is planned for items given a status other than Yes-All as the PM does not have a plan for addressing these at the moment. I would hope that Alt Text within the eBook will be addressed within the next revision of the eBook.

As for Flash content, that will need to be checked by the accessibility team as there are no Pod members to provide information on Flash within legacy content.