

# Accessibility Conformance and Remediation Form

## Instructions

This form serves as means for auditors and vendors to document accessibility gaps associated with AIMT products and to indicate plans for addressing these gaps in the future.

We ask that you complete the **form** provided on the next page as follows:

1. **Product/Vendor Information:** Provide the information requested
2. **Issue Description:** List each major accessibility issue for the product Including the following:
  - Gaps identified from the WCAG 2.0 A & AA guidelines, Voluntary Product Accessibility Template (VPAT) and EPUB3 Accessibility Guidelines (if applicable)
  - Gaps identified in other product support documentation
  - Gaps identified by a third-party accessibility evaluation report (if available)
3. **Current Status:** Enter one of the following values:
  - Open: The issue has not yet been resolved
  - Closed: The issue has already been resolved
  - I/P: The issue is currently under investigation
  - Other
4. **Disposition:** Enter one of the following values:
  - Planned: The issue will be resolved
  - Deferred: The issue will not be resolved
  - I/P: The issue is currently under investigation
  - Other
5. **Remediation Timeline:** Enter when you anticipate that the issue will be resolved
6. **Available Workarounds (for vendor only):** Describe the business processes vendor will offer or third-party products that should be considered to work around the issue until full remediation.
7. **Comments (optional):** Provide details/description regarding the issue
8. **Additional Information (optional):** Provide any additional discussion regarding accessibility plans

## Vendor/Product Information

Vendor Name	Watermark Insights
Product Name	Course Evaluations & Surveys
Product Version	8.1.20
Completion Date	April 18, 2024
Contact Name/Title	Pam Fuller, Client Success Manager
Contact Email/Phone	<a href="mailto:pfuller@watermarkinsights.com">pfuller@watermarkinsights.com</a> ,

## Specific Issues

Issue Description	Current Status (Open, Closed, I/P)	Disposition (Planned, Deferred, I/P)	Remediation Timeline	Available Workarounds	Comments
<b>Student</b>					
My Surveys (Student): 2.4.5 Multiple Ways (Level AA): There are no multiple ways to find content.	Open	Planned	Q4 2024	Currently there is no work around other than using the existing navigation structure.	
My Surveys (Student): 3.3.1 Error Identification (Level A): When a required field is left blank, an error message displayed is not descriptive. Message asks user to fix following problem and field label is presented but by no means user would know that they need to fix by filling in a required field	Closed	Done	January 2024	Users should be made aware that they should review all required fields before submitting.	
<b>Administrative; Administrators &amp; Faculty</b>					
Home: 2.4.5 Multiple Ways (Level AA): There are no multiple ways to find content.	Open	Planned	Q4 2024	Currently there is no work around other than using the existing navigation structure.	

Issue Description	Current Status (Open, Closed, I/P)	Disposition (Planned, Deferred, I/P)	Remediation Timeline	Available Workarounds	Comments
My Account: 3.3.2 Labels & Instructions (Level A): No instructions are given indicating a few input fields are required on the My Account page.	Closed	Done	January 2024	For now, assume all fields are required.	
Project Results 2.1.1 Results: Keyboard: "Between" and "To" fields expands calendar widget and calendars are not operable using keyboard.	Open	Planned	Q4 2024	Input dates manually.	
<b>Reporting: Administrators &amp; Faculty</b>					
Project Response Tracker: 3.2.1 Context Change (On Focus) (Level A): "Between" and "And" input fields activate a calendar widget but focus remains on the input field itself and does not expose to the screen reader.	Closed	Done	Q4 2024	For now, enter dates manually.	
Project Response Tracker: 3.3.2 Labels & Instructions: Format for date input fields is not provided in the Response Rate tracker.	Open	Planned	Q4 2024	For now, users may try with MM/DD/YYYY format, when that does not work, consult support for preferred date format.	
Project Results: 1.3.1 Info & Relationships: Page settings dialog: none of the form fields have associated labels.	Open	Planned	Q4 2024	Users may switch to browse mode and read labels.	

Issue Description	Current Status (Open, Closed, I/P)	Disposition (Planned, Deferred, I/P)	Remediation Timeline	Available Workarounds	Comments
<p>Project Results: 2.4.3 Focus Order:</p> <p>Page settings dialog: When tabbing from the Save button, focus moves to parent page.</p>	Closed	Done	Q4 2024	Use Shift+tab to return to dialog.	
<p>Project Results: 3.2.1 Context Change (On Focus):</p> <p>When “Between” and “To” fields receive focus, a calendar widget expands automatically. No such information is exposed to the screen reader.</p>	Open	Planned	Q4 2024	While the user cannot collapse this widget, they can enter date manually.	
<p>Project Results: PDF Report Accessibility (Electronic Documents, all applicable criteria as per ACR/VPAT):</p> <p>Currently, Electronic documents produced by the EvaluationKit in the form of PDF are not fully accessible and users relying on screen readers may find aspects of them unreadable.</p>	Open	Planned	Q4 2024	<p>Some screen reader issues addressed in 2020.</p> <p>As a workaround for open issues, clients may use Adobe DC to modify individual reports on an as needed basis.</p> <p>Additionally, we offer a service to create accessible versions of these documents in bulk upon request.</p>	We cannot resolve limitations with PDF, however, we will be introducing a UI on-screen report alternative that is accessible

**Additional Information:**